

Faculty Council Meeting

May 27, 2021 - via Microsoft Teams

Meeting minutes approved June 24, 2021

Attending:

Brenda Merritt, Dean, Chair
Marion Brown, Associate Dean Academic
Judy MacDonald, Director, School of Social Work
Grace Warner, School of Occupational Therapy
David Persaud, School of Health Administration
Jennifer Williams, School of Health Sciences
Marjorie Johnstone, School of Social Work
Melanie Keats, School of Health and Human Performance
Kelly Lackie, School of Nursing
Pat Cleave, School of Communication Science and Disorders
Pollen Yeung, College of Pharmacy
Rebecca Moyer, School of Physiotherapy
Shaun Boe, Associate Dean Research
Guest: Thaissa Honda, ARC Administrator

MINUTES

DECISION

1. Agenda:

MOTION: That the agenda for the May 27, 2021 meeting of the Faculty of Health Faculty Council be approved as presented.

Moved: Pat Cleave, Seconded: Marion Brown. Motion carried, unanimous.

2. Consent Agenda:

All items included in the Consent Agenda were approved as presented.

3. Matters Arising from May 27, 2021 Minutes:

Workload reporting group is meeting on May 28; an update will be provided at the next meeting.

4. Academic Review Committee:

Judy MacDonald, Director, School of Social Work, provided background to this motion. This motion aims to break down some educational inequities experienced by African Nova Scotians, particularly those who are living in rural situations.

MOTION:**Amendment to admissions and degree credit calculation for the Africentric BSW Cohort**

The School of Social Work submitted a proposal to review the admissions and degree credit calculation for the Africentric Bachelor of Social Work Cohort proposed to begin in September 2022. The proposal includes:

- 1.1. Two changes to the School of Social Work *Admissions Policy for the BSW degree*, for this cohort only, to include:
 - 1.1.1. Community college credits assessed & accepted
 - 1.1.2. Prior Learning Assessment credits assessed & accepted
- 1.2. Two changes to the School of Social Work *credit calculation for BSW degree completion*, for this cohort online, to include:
 - 1.2.1. Community college credits assessed & accepted
 - 1.2.2. Prior Learning Assessment credit assessed & accepted

It was moved that:

"The ARC recommends approval to Faculty Council the two motions for the Africentric BSW Cohort"

(H Framp/ D Rutherford) All in favour Motion carried

Faculty Council was asked to vote to support the ARC approval of this item; motion was carried and was unanimous.

5. IPE/SBE Committee Terms of Reference:

Marion Brown noted that this terms of reference had previously been approved but has been changed by the committee as more information becomes available. There are still things to be worked on, which will be brought at a later date for approval. Marion noted that the current document provided to Faculty Council has some errors in terminology, in particular, references to the acronym SIM – all SIM notations will be changed to SBE, which is the correct acronym.

MOTION: That the Faculty of Health Faculty Council approves the latest iteration of the IPE/SBE Committee Terms of Reference with the note that all references to SIM will be changed to SBE.

Moved: Marion Brown, Seconded: Pat Cleave; Motion carried, unanimous.

It was noted that a school-level committee meeting raised a request that there also be a faculty-level community of practice regarding Universal Design and Culturally Responsive Pedagogy.

6. ADDED to Agenda:**Director Search Committee – School of Occupational Therapy:**

Lauren Brierley, Manager of Human Resources, provided a slate of potential committee members to undertake the search for the position of Director of the School of Occupational Therapy.

Niki Kiepek will be the representative for the School of Occupational Therapy – she has been elected by her school as per the Terms of Reference.

From the remaining confirmed candidates in categories, Faculty Council is asked to email their vote for each to Cheryl Brown, who will tabulate the results and provide the list to Lauren Brierley. That email will be copied to Faculty Council members for confirmation.

DISCUSSION

7. Faculty Council representative needed for ARC:

Seeking a volunteer to sit on the Academic Review Committee for 2021-2022. Faculty member were asked to contact Marion and/or Thaissa to ask questions and express interest. If no one volunteers, this will be brought back to the June meeting.

8. Academic Review Committee Process Review:

Marion Brown provided a PowerPoint presentation that outlined the processes involved in reviewing the Academic Review Committee over the past months which included a survey of faculty members. A copy of the presentation is available on the Faculty Council Brightspace.

A new “process map” has been developed for use by units wishing to put items forward to ARC for approval that will make the process clearer and provide additional information to ensure that the submission is complete.

A suggestion came from Directors for ARC to develop a range of timeframes for approvals that would give units some idea of how long a request will take from beginning to end.

9. Holistic Review of Teaching:

Materials from Senate were provided to Faculty Council members in advance in order to gain feedback from faculty members around the University. This is an opportunity for faculty members to provide feedback prior to the development of policy by Senate. Feedback is being suggested/sought from peers, faculty and students. Feedback included:

- Put together a task group to develop questions or criteria for evaluating fieldwork coordinators and practice labs as these positions differ from instruction/teaching.
- Better qualify the “peer” designation and the workload involved.
- More emphasis on research, as opposed to teaching only, particularly as it relates to T&P.
- Concerns from the Inclusion and Equity Committee to address EDI issues around SRIs. Bring in the EDI caucuses to provide input to the Senate Committee.

10. Senate Representation:

The current slate of membership for the Faculty of Health on University Senate was provided. There is still an open seat for Senate.

Name	Term	Notes
David Westwood	July 2018-June 2024	1 st Senate term is complete and has agreed to a second three year term

Name	Term	Notes
David Jakeman	July 2021-June 2024	College of Pharmacy
Damilola Iduye	July 2021-June 2024	School of Nursing
VACANT		
Remi Agu	July 2017-June 2023	Senate term continues to 2023
Nadine Ezzeddine	July 2020-June 2023	Senate term continues to 2023
Megan Aston	July 2016-June 2022	Senate term continues to 2022
Sara Kirk	July 2019-June 2022	Senate term continues to 2022

Faculty Council members are asked to promote this open seat to their unit faculty members. Cheryl will forward the materials from Senate regarding eligibility, etc.

INFORMATION

11. Associate Dean Research: (Shaun Boe)

Internal Peer Review and fund bridging – a more robust system is being developed for CIHR and tri-agency.

12. Dean's Report:

The University is working through the return to campus protocols. Researchers and student support personnel will be slowly brought back in June and July. The remainder of faculty and staff will be brought in through August and September. Projections are positive regarding vaccinations and public health protocols, so the University has decided to move forward. A flexible work arrangements document has been developed; Brenda will share this with Directors. This is mostly concerning staff.

The Dean's Office has completed a survey regarding flexible work arrangements; most have agreed that a combination of office sharing, time working from home and time on campus would work best.

Each unit will be asked to prepare a return-to-campus plan; Brenda will be working with the Directors on that plan.

Rapid COVID Testing Site on Campus – initially located in CHEB 140/150, this site will be operational two half-days a week for Dalhousie faculty/staff/students. Volunteers will be sought.

Motion to Adjourn – 11:30 a.m. – Pollen Yeung.

LIST OF ACTION ITEMS, Faculty Council, May 27, 2021:**Search Committee, Director Search for Occupational Therapy:**

From the provided confirmed candidates in categories, Faculty Council is asked to email their vote for each to Cheryl Brown, who will tabulate the results and provide the list to Lauren Brierley. That email will be copied to Faculty Council members for confirmation.

Senate Representative, Faculty of Health:

Faculty Council members are asked to promote the remaining open seat for a Faculty of Health Representative on the University Senate to their unit faculty members. Cheryl will forward the materials from Senate regarding eligibility, etc.

Faculty Council Representative for the Academic Review Committee:

ARC is seeking a volunteer from Faculty Council to sit on the Academic Review Committee for 2021-2022. Faculty members were asked to contact Marion and/or Thaissa to ask questions and express interest. If no one volunteers, this will be brought back to the June meeting.